



Toqaa essam eldin abdelrahmen

Date of birth/ 19/7/1994

Religion is Muslim

The nationality is Egyptian

Marital status/ single

Mobile /ph 01010077299

whats up /01010077299

address /Abdel Hamid – El- Deeb shubra AL-sahel

Management information system Graduate

Graduation year/2017

**University grade is acceptable
graduating from university/ Higher Institute
of optics technology information system**

**Mail/toqaaae@gmail.
com
Toqaa_essam@yahoo.
com**

Skills

Languages

Arabic is excellent/ English is good

Computer Skills

**The computer is excellent
, programming is good,
Microsoft programs are
excellent**

Communication skills 🙋

**I am good at social communication skills I
am good at working under pressure I am good
at working in a group or alone I have fast
learning skills I have good knowledge of
human resources**

WORK EXPERIENCES

I have experience in (it) . I worked in this field for two years at the Modern School Foundation. I have experience working as customer service at the Egyptian Post for a year. Then I moved as customer service to the Project Development Authority for a year. I have experience in the field of public relations and reception for a year at the Modern School Foundation. I have experience. In secretarial, administrative work and public relations as an assistant project manager at Web Set Company BADI