

# ABD ELHAMID GOMAA

## Accountant

### Education

- 2007 - 2011  
CAIRO UNIVERSITY  
Bachelor of  
Commerce Department  
of Accounting

### About Me

I am 35 years old, with 10 years of experience in the field of accounting. I always strive for improvement and better, and I always work hard to be at a high level of professionalism and skill in this wonderful field.

### SKILLS

- Motamem Accounting program
- Microsoft office
- communication skills

### Contact Me

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### Work Experience

- General Accountant  
2013 / 2023 - Converta Co.
  - perform the documentary cycle, including preparing the daily entries, posting them in the ledger and the American journal, and preparing the trial balance.
  - create sales invoices on the electronic billing system
  - Customer account and collection follow-up
  - Follow up on suppliers' accounts and review purchase invoices
  - prepare the value-added tax return and uploads it to the Egyptian Tax Authority website
  - prepare the deduction and collection form and uploads it to the Egyptian Tax Authority