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Seeking a career challenging and interesting, lets me work on the leading areas, A job that gives me opportunities to learn, Innovate, utilizing my skills and knowledge to be the best of my abilities and contribute positively to my personal growth as well as growth of the organization.

EDUCATION

JUNE 2017

BACHELOR OF ACCOUNTING, ALEXANDRIA UNIVERSITY

Faculty of Commerce - Alexandria University.

General Grade: Good.

Accounting Grade: Excellent.

EXPERINCE

JAN 2022 TO PRESENT

INTERNAL AUDIT, TIBA 2000 FOR SECURITY SYSTEM

RESBONSABILTIES:

- Drafted legal motions, pleadings, and briefs.
- Review daily invoices and reports for each machine for each bank separately.
- Dealing with each bank atm employee about monthly bills and settlement.
- Preparing disability and increasing notes for branches.
- Inventory all deficits and adjustments for each employee separately and determine the internal installments for each employee.

APRIL 2021 _ JAN 2022

SALES REPRESENTATIVE – FAWRY

RESBONSABILTIES:

- Reviewing and explaining Fawry offers to customers.
- Achieve agreed upon sales targets and outcomes within schedule.
- Charge Fawry machines to customers and collect balance from them.
- Expansion of the work area by increasing the number of clients.

NOV 2020 _ MAR 2021

SALES REPRESENTATVE – AL RIZK TRADING GROUP

- Reviewing and explaining cars to costumers
- Perform cost-benefit and needs analysis of existing/potential customers to meet their needs.
- Establish, develop, and maintain positive business and customer relationships.
- Achieve agreed upon sales targets and outcomes within schedule.
- Coordinate sales effort with team members and other departments
- Supply management with reports on customer's needs, problems, interests, competitive activities, and potential for new cars and offers.

NOV 2018 _ AUGUST 2020

ATM DATA ENTRY– SPEED SERVICE

- Receiving of money shipments to affiliated banks.
- Replenishing ATM machines with specified funds from each bank.
- Entry Data of Money replenishment and fix software supplies.
- Hardware technical support for ATM dispensers.
- Following up emails for customers.
- Handling each bank situation and Their ATM errors.

FEB 2015 _ JULY 2018

SALES CONSULTANT– AMER GROUP

- Trained interns on marketing team and customer service
- Traveling for village and real-estate apartments orientation
- Increase Alexandria sales office.

JAN 2014 _ JAN 2015

SALES REPRESENTATIVE– AL OLA COMPANY FOR REAL STATE

- Marketing indoor online real estate and apartments.
- Sales consultant with designing industry for apartments.
- Customer service for night shift to deal with all customer issues and problems.

FEB 2015 _ JULY 2018

SALES REPRESENTATIVE– H&M

- Organizing visual designs in work area.
- Selling items with extra pounce from traveling to sell outdoor.
- Deal with cash system and cashier responsibilities.
- Rearranging the floor immediately and selling items to more than customer.

OTHER RELEVANT INFORMATION

- Language Skills
 - Very good professional proficiency in English language both verbal and written
- Computer Skills
 - Strong technical proficiency in Microsoft Office (Excel, Word, PowerPoint)