

C.V



Mustafa Mahmoud Morsy Mohamed

PERSONAL DATA

Date of Birth : 8 March 1988
Religion : Muslim
Gender : Male
Nationality : Egyptian
Marital Status : married
Military Status : Fulfilled
Address : EL-Bitash Area-Shahr EL-Assal, Alexandria
Tel. No. : 0122396449 - 01279123296

EDUCATION

Bachelor's Degree in Arts

- Faculty of Arts
- Kefir EL Sheikh University
- Year of Graduation: May 2014
- Degree: Accepted

Personal Skills

- **Very good Communication Skills with the others**
(Customers, sellers and suppliers)
- **Very serious Organizational skills with the others**
(Managers, associates and subordinates)

COMPUTER SKILLS

- **MS Office Word.**
- **MS Office Excel.**
- **Internet skills, Web browsing.**

LANGUAGE SKILLS

- **Arabic: Mother Tongue.**
- **English: Good (Writing, Reading & Speaking).**

Interests

Football, Swimming, Running, Music

PRACTICAL EXPERIENCES

In the field of Logistics:

- I have worked in the Logistics Department as Data entry Specialist for Alex port.
- I have worked as Data entry Specialist in the commercial registry.
- I have worked in the Logistics Department as a Senior Store Keeper and Data entry Specialist, for Misr Petroleum Company.

Main Tasks:

- **Handling materials (Receiving - Issuing).**
- **Inventory (classifying - consolidating - identifying), either the regular or continuous inventory.**
- **Handling shipments (incoming - outgoing - stock transfers).**
- **Updating data base for changes. (Deducting- Adding- Modifying).**