

# **Alaa Fathy Kasem**

**Cairo**

**01220177305**

## **Objective**

Thank you for the opportunity to apply for the financial role at your organization. After reviewing your job description, it's clear that you're looking for candidate that is extremely familiar with responsibilities associated with the role, and can perform them confidently. Given these requirements, I am certain that I have the necessary skills to successfully do the job adeptly and perform above expectation.

## **Education**

- Portside university.

Faculty of commerce, Accounting Major 2019.

Grad : Good .

## **Previous Experience**

- Treasury officer at Ataa Specialist Hospital from (12/2022 to 6/2023)
- Customer service at McDonald's from (12/2020 to 7/2021)

## **Skills**

Committed , Problem solving , Flexibility , Team work , Creativity , Organization , Communication skills , Team work , Attention to details , Microsoft skills .

## **Languages**

- English (very good) .

## **Social participation**

- Resala Charitable Foundation

Present Resala Foundation, volunteer in collecting clothes for the needy 2015/2017.

## **Training And Certificates before graduation**

- I had a training in Tabarak Language Kindergarten
- I worked as a Teacher Secretary (Organizing Appointments)
- I have training **for Public Service at Osama Ibn Zaid Language School**