

Mohamed Ahmed Ibrahim Mohamed

Nationality: Egyptian

Date of Birth: September 1, 1989

Current Residence: Jeddah, Saudi Arabia

Place of Birth: Banja, Tahta, Sohag, Egypt

Marital Status: Married

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Objective

Seeking a challenging position in the field of accounting and customer service to utilize my skills and expertise. I aspire to work with a dedicated team to achieve continuous success and growth for the organization.

Education

- **Bachelor of Commerce in Accounting**

Sohag University, Faculty of Commerce

Graduated: 2010

Certifications

Effective Communication, Customer Service, and Marketing

Dr. Ibrahim Al-Feki, International Trainer in Human Development

Human Development Certification

Canadian Center

Human Development Certification

ICIT American Center

Skills

Languages: Fluent in English

Computer Skills:

- **ICDL Certification** from Sohag University and Rifaa Military Secondary School
- Advanced proficiency in MS Excel for financial analysis
- **Data Analysis** using Excel from Coursera
- Skilled in MS Word for professional documentation and communication

Professional Experience

General Accountant

Manchester Ready-made Clothes Office

from September 9, 2020 to June 30, 2023

- Managed client and supplier accounts.
- Received, coded, and prepared invoices.
- Conducted daily revenue closures and inventory audits.

Insurance Agent

Suez Canal Life Insurance Company

from October 1, 2017 to February 10, 2019

- Managed client insurance portfolios and documentation.
- Identified and engaged new clients, maintaining strong customer relations.
- Coordinated the delivery and follow-up of insurance documents.

Financial Accountant

Al-Qadi Ready-made Clothes Company

from November 15, 2016 to September 15 2017

- Managed financial accounts for retail operations.
- Utilized Oracle and Exception accounting software for transaction management.
- Recorded daily sales and purchase transactions, and managed monthly account closures.

Financial Accountant

Al-Faidi Transportation and General Contracting Co. Ltd

from April 1, 2012 to August 30, 2016

- Handled daily journal entries and financial operations using VISUAL ENTERPRISE.net.
- Managed accounting for construction projects, fuel stations, and vehicle operations.
- Monitored and recorded all vehicle-related transactions, including sales and rentals.

Training and Workshops

English Language

Certified by the British Council (Advanced Level)

Hobbies and Interests

Reading: Focused on human development and personal growth literature.

Chess: Developing strategic thinking and decision-making skills through regular play.

Signature :

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