

Contact

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Top Skills

Trading
Foreign Exchange
Investments
Market Research
Branches Management
Customer Service
Treasury Sales
Financial Institutions
Banking
Marketing

Languages

French (Limited Working)
Spanish (Elementary)
Arabic (Native or Bilingual)
English (Native)

Personal Data

Date of Birth July 28, 1990
Gender Female
Nationality Egyptian
Marital Status Married

Neveen Magdy ELTaweel

Treasury Assistant Manager at **Industrial Development Bank of Egypt**.

Madinaty B6-G63, Cairo - Egypt

Summary

Experienced Money Market and Foreign Exchange Dealer with a demonstrated history of working in the banking industry in Egypt & UK Skilled in Treasury, Pricing Strategy, Market Research, Investments, Banking Marketing, Accounting, finance and business management.

Education

Cairo University

BSc in commerce (English section) - Accounting
Major (2008 - 2011) - Grade Good.

Experience

Industrial Development Bank of Egypt (10 years)

Treasury Dealer

May 2020 - Present

Money Market & foreign Exchange Dealer

Responsibilities:

- Daily monitor Vostro and Nostro accounts.
- Prepare Daily Cash flow report for all currencies.
- Handling daily statements & continuous follow up with authorized banks.
- Manage Bank's FX positions at maximum profit including monitoring open positions, calculating the daily profit & loss.
- Providing timely, fast service & competitive pricing & quotations to the bank's clients in order to maintain life-time value of clients.
- Analyze the bank's Interbank & exchange rate for multiple foreign currencies pairs.
- Buy & sell banknote for local use according to the main vault position.
- Review any local & overseas indicators, reports & news affecting the exchange rates.
- Keep track of exchange & interest rates movements in local & international markets while managing the bank's position in accordance with the market trends.
- Arranging for the placement/borrowing of funds at local & overseas authorized banks.
- Update the declared interest rates for local and foreign currencies.
- Prepare weekly interest rate market survey of competitors.
- Analyzing changes in financial, economic indicators & market conditions.
- Enhancing treasury products and introducing new products to the bank.
- Complying with all the central bank regulatory limits (reserve requirements & liquidity ratios).
- Handle the execution of spot FX deals and MM transactions.
- Assisting in managing the bank's relationship with local\overseas banks.

Responsibilities:

- Setting advances' targets divided over branches.
- Frequent follow up reports on branches achievements.
- Contributing in the implementation of marketing strategies.
- Member of the pricing committee.
- Create media releases and press releases and product presentations.
- Creating new products and collaborate with managers in preparing budgets and monitoring expenses.
- Setting internal rules & regulations to manage branches.
- Conduct market research to identify opportunities for promotion growth.
- Member of 'The branches selection & improvement committee'.
- Conduct Studies & strategies for new branches to be opened.
- Designing & implementation of fliers & commercials.
- Collaborate with different functions in the bank to support the business by launching effective marketing communication.
- Undertaking Marketing campaigns and organizing marketing events and promotional activities.

Extracurricular Activities

Internships

- Part Time Banker Lloyds London banking group in UK.
- Economic Analyst in Egypt state information service SIS.
- Vodafone Egypt CS for high value segment (6 months).
- University of Melbourne Students in Free Enterprise (SIFE).
- International exchange program Officer (4 Months).
- Youth Action make Difference" (EYTAP) project Manager for (Catholic Relief Services) Funded by USAID.
- Exchange program officer for (SIFE) NGO.
- Project administrator at "Dale Carnegie".
- Active Citizens Program "for innovation & social assistance" The British council.

Training Courses

- "ACI Dealing" by EBI .
- "SAP Software & Solutions" course by 'BioTech Jordan.
- Marketing and Distribution Channels of Banking Products for SMEs" at Egyptian Banking institute.
- Development of Banking Products at Egyptian Banking institute.
- Basics of Banking at Industrial Development Bank.
- Presentation & Leadership Skills, Stress management and Communication Skills at 'Berlitz.
- English Language Course at 'Berlitz, Level 10, Grade Good.
- Managerial economics and business analysis course by Coursera online learning institution.

Computer Skills

- Microsoft office package (word - excel - power point - outlook).
- Electronic dealing matching systems (Reuters-kondor).
- Photoshop designing.
- Excellent user to the internet.