

AHMED GALAL BALBAA

Accountant

+201206152108

@ahmedbalbaa22@icloud.com

<https://www.linkedin.com/in/ahmed-galal-balbaa-b05049290>

Kafr eldawar-Behira



SUMMARY

I am a recent graduate with a Good Degree in Accounting from Damnhur University. My academic journey has equipped me with a solid foundation in relevant skills or knowledge areas and I have developed a keen interest in specific areas of interest or specialization.

EDUCATION

Faculty of commerce Accounting department

Damnhur university

2018 - 2021

TRAINING / COURSES

PFA

ICDL

Customer service

CMA "still Learning "

LANGUAGES

Arabic
Native



English
Advanced



EXPERIENCE

Accountant

Sahara agro trade

01/2023 - Present Alexandria

- Responsible for disbursement and preparation of employee payroll
- Send attendance and leave reports
- Auditing customer and supplier accounts
- Responsible for the treasury Contracts and agreements with suppliers

Accountant

Petromaint

02/2021 - 12/2021 Alexandria

- Employees salaries
- Data entry
- Financial auditor
- Processing attendance and departure sheets, including all data

Customer Service Assistant

Balbaa pharmacy group

04/2020 - 12/2020 Alexandria

- Handles general inquiries and provides
- Resolves customer issues and complaints.

Human Resources

Friends company for transport

09/2017 - 03/2020 Alexandria

- Staff select .
- Preparing attendance and departure sheets.

Customer Service Assistant

Elzahra hall

09/2017 - 08/2018 Alexandria

- Handles general inquiries and provides
- Resolves customer issues and complaints.