



## **Ziad Ali Awad Rady**

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Egypt

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### **Personal Information:**

**Date of birth:** 13-04-2000

**Gender:** male

**Marital Status:** Single

**Nationality:** Egyptian

**Army Status:** completed

### **Education:**

- **Bachelor's Degree in business-accounting (2023)**  
**Alexandria University, Egypt**

### **Professional Summary**

a recent graduate with a Bachelor's degree in Business Accounting, bringing a foundational understanding of financial principles and a practical background in customer service and supervisory roles.

skills in cash management, transaction processing, customer service, report generation, and team supervision, making him a well-rounded candidate with both administrative and interpersonal capabilities.

### **Work Experiences:**

#### **Palm beach - cashier 2022–2023**

##### **Description**

- Manage transactions with customers using cash registers
- Scan goods and ensure pricing is accurate
- Collect payments whether in cash or credit

#### **El-rowda elkhadraa cafe – cashier 2021–2022**

##### **Description**

- Greet customers when entering or leaving the store
- Maintain clean and tidy checkout areas

- Track transactions on balance sheets and report any discrepancies
- Manage transactions with customers using cash registers

## **El-sharq company - labor supervisor 2020–2021**

### **Description**

- Monitor employee productivity and provide constructive feedback
- Pass on information from upper management to employees and vice versa
- Prepare and submit performance reports

### **Training and Certifications:**

- Certificate of completion working with Alexandria stock market simulation as a delegate during the period from July to December 2021.

### **Interpersonal Skills:**

- Listen carefully, pays more attention to my work, follow work company policy, and organize my time in the best way.
- Cooperate with my colleagues, and managers and good communication with internal and external customers.
- Work under pressure and ability for doing all assigned tasks.
- Ability to learn quickly and adapt to a fast-moving environment.
- Strong written and verbal communication skills.
- Excellent leadership skills, soft skills, entrepreneurship, and logistics skills.

### **Computer skills:**

- Computer knowledge: Microsoft Word, PowerPoint, and Excel.
- Fast typing (English – Arabic)

### **Language Skills:**

- Arabic: Mother Tongue.
- English: good (Writing - Speaking)

### **Volunteering and Other Activities:**

- A member of Children's Foy Foundation, Inc.
- Manage the activities of women's health and the fight against breast cancer.
- Volunteering team leader in different events.
- Coordinator in big events with Joy foundation and other organizations.