

C.V

- **PERSONAL INFORMATION:**

Name: Joseph Ashraf Makram Ibrahim.

Date of Birth: 14/06/1992

Nationality: Egyptian.

Marital Status: Single.

Address: Essawy street, Sidi Beshr.

Mobile number: 01277353176

Email: josephashrafmakram@gmail.com



Of first instance Lawyer "member at lawyers' association"

- **EXPERIENCE:**

Well versed in civil, commercial, administration, criminal and labor laws.

- Three years of working at Maher Naeim law firm.
 - Made legal procedures.
 - Prepared written and oral pleadings.
 - Made legal transactions.
 - Well versed in research, and drafting legal documents
- One year of working at M&E law firm and consulting.
 - Prepared and drafted civil and commercial contracts.
 - Legal research.

- **EDUCATION:**

- Graduated from Faculty of Law, Alexandria University.
- Graduation year: 2016

- **LANGUAGES:**

- Arabic: mother language.
- English: very good.

- **SKILLS:**

- Computer skills:
 - Microsoft office: Excel, word and PowerPoint.
 - Internet skills.
- Soft skills:
 - High level of commitment and self-discipline.
 - High ability of working under pressure.
 - Excellent written and oral communication skills.
 - Good at managing time.
 - Excellent persuasive skills