##### **Sara Ali mohamed Salem**

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##### Mob: (01148979815)Address: zahraa old Egypt

##### Date of Birth: 9 December 1993

**PERSONAL STATEMENT**

##### I am seeking for a challenging job position as an accountant in an international work environment where I can develop myself and add to that environment.

**EDUCATION**

→ **Faculty of commerce Cairo University**

* Bachelor's degree in account
* Graduation Year : 2015
* Final Year Grade : Good

√ Educational diploma, Ain Shams University

##### **KEY SKILLS**

* **Transferable**
* **Job-related**
* **Adaptive**
* Communication
* Teamwork
* Initiative
* Problem solving
* Flexibility
* Computer skills
* Technical skills

##### **Technical Skills**

* MS Office
* CMA studies
* Communication skills
* Marketing

##### **PROFESSIONAL CERTIFICATES**

→ **English**

| ***Place*** | ***Berlitz*** |
| --- | --- |
| **Date** | **2015** |

**→ English**

| ***Place*** | ***BRIGHT MINDE*** | |
| --- | --- | --- |
| **Date** | **2017** |  |

→**MARKITING**

| ***Place*** | ***Berlitz*** |
| --- | --- |
| **Date** | **2015** |

**→icdl**

| ***Place*** | ***American academy*** |
| --- | --- |
| **Date** | **2015** |

**→communication skills**

| ***Place*** | ***Berlitz*** |
| --- | --- |
| **Date** | **2015** |

##### **Previous employed**

##### Place : xceed

##### Duration : from (2/2/2016) to ( 15/4/2017)

##### Experience : customer service

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##### Place : Alborg lab

##### Duration : from (1/5/2017) to ( 30/9/2017)

##### Experience : customer service and reception

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##### Place : Modern Infinity School

##### Duration : from (6/9/2017) to ( 6/9/2018)

##### Experience : teacher

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##### Place : Alam El-Deen Language school

##### Duration : from (24/8/2019) to ( 19/3/2020)

##### Experience : teacher

Place. : Kidzground nursery

Duration. : 1/7/2021 to 1/5/2022

Experience. : Teacher

**PERSONAL INTERESTS**

Reading | Sports | music | Tennis | Internet | Self-Development