



# Mohamed Saber

## PERSONAL INFORMATIONS

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📍 Giza (Egypt)  
📅 1 Jan 2000  
♂ Male  
🇪🇬 Egyptian  
01127970405

## MOTHER TONGUE(S)

Arabic

## JOB APPLIED FOR

## EDUCATION AND TRAINING

### outside trade Department

1 Oct 2018 – 28 May 2023

Faculty of commerce and business administration helwan university

## FOREIGN LANGUAGE(S)

### English

Listening	Reading	Spoken interaction	Spoken production	Writing
A2	A2	A2	A2	A2

## PERSONAL SKILLS

### Communication skills

active listening  
using the right communication method  
friendliness  
confidence  
volume and clarity  
respect  
learnability  
patience  
adaptability  
positive attitude

### Organisational / managerial skills

planning  
communication  
problem solving  
decision making

### Digital skills

using devices like a computer, tablet or mobile phone for simple, personal and work tasks  
find and use information on the internet  
communicate and professionally using email, messaging and social media