

NARIMAN MAHER MANSOUR



CONTACT

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PERSONAL DETAILS

WhatsApp : 01554783848

SKILLS

- Effectiveness in working with others (communicating skills).
- Dealing with guest, clients, co-workers (juniors and seniors).
- Microsoft Office: Word-Processing (Word), Spreadsheet (Excel), (Power Point).
- Internet research and browsing skills.
- Opera. Sap .
- Familiar with most of internet applications and search engines.
- Fast capture on any computer systems or software.
- Vigilantly attentive to detail.
- Versatile, flexible and organized
- Excellent Team Player and have interpersonal sensitivity. I'm currently taking a Microsoft office Course

LANGUAGES

Arabic : Mother tongue
English : Advanced
French : Fair

OBJECTIVE

Objective: - I am seeking a company where I can use my experience and education to support the company meet and surpass its goals.

EXPERIENCE

Chemipharm pharmaceutical industries in 6 october

Dec 2012 - March 2014

Documents employee

Baby Garden School in Helwan

Aug 2014 - July 2015

English Teacher for primary one

Sonesta Hotel in Nasr City

May 2016 - June 2017

Receptionnist

Alfiruz Medical Center in Helwan

Feb 2018 - Aug 2018

Public relation

Private business

Nov 2018 - Dec 2020

Owner of Makeup and Accessories shop

As_salam international hospital

May 2021 - Jan 2022

Guest relations

As_salam international hospital

Jan 2022 - July 2023

Admission officer

May University

July 2023 - Till now

Public relations and Marketing

EDUCATION

Helwan university

2012

Bachelor of Tourism and hotels management

V.Good with honor