



# **Kholoud Mohsen Ibrahim** **Elnady**

**Add. : Hadaye Elzatoon, Cairo-Egypt**

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## **EXPERIENCE**

- From Jan 2023 to Jul 2023: Airlines booking specialist at Rawafi Al Ahlam Travel & Tourism
- From July 2018 to July 2021: Air Line Booking specialist at Golf Travel Services
- Expert in Booking Tickets on Amadeus System
- From July 2016 to November 2016: Customer Service Agent at Tele-performance – Acc. DU
- From January 2016 to March 2016: Office Manager at Arab at Language Academy

## **SKILLS**

- Ability to work in a group or individually
- Management Skills
- Communication Skills
- Creative and Self Motivated
- Positive and upbeat
- Ability to learn new tasks quickly

## **LANGUAGES**

Arabic: N a t i v e Language

English: Good in Speaking, Writing and Understanding.

## **COMPUETER SKILLS**

- Very good working on all Microsoft Office programs (Word – Excel - Power point – Access- Outlook)
- Have a great Experience on the Internet and Social Media

## **EDUCATION**

- Faculty of Arts, 2015
- Department of Ibraries and Information, Ain-Shams University