# HABIBA TAHER

# Receptionist

## PROFILE

I am an enthusiastic, self-motivated, reliable, responsible and hard-working person. I am a mature team worker and adaptable to all challenging situations. I am able to work well both in a team environment as well as using own initiative. I am able to work well under pressure and adhere to strict deadlines.

# CONTACT

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### HOBBIES

Reading Travelling Learning Sports Listening to music

#### **EDUCATION**

Cairo University 2009 - 2012 Gamal Abd elnaser experimental language school 2006 - 2009

#### WORK EXPERIENCE

Pioneer language school (Receptionist) 2014–2016

Arafa group (Public relation) 2016–2017

Geel 2000 language school (Receptionist) 2018– Till now

#### SKILLS

- Problem Solving Skills.
- Critical Thinking Skills.
- Flexibility.
- Communication Skills.
- Teamwork.
- Organization Skills.
- Creativity.
- Emotional Intelligence.