

# Nada Balegh Hamdy

## PERSONAL INFO:

- **Nationality** : Egyptian
- **Date of Birth** : 1 – 3 - 1998
- **Marital Status** : Married
- **Telephone** : 01023233455
- **E-mail** : nadabalegh@gmail.com
- **Address** : Nasr City - Cairo

## EDUCATION:

Faculty of **Business Administration and Commerce**,

**Major Accounting**, Minor HR

**Future University** and **Cincinnati University**

- **Graduated** : Sept, 2021
- **Grade** : Accepted ( 2.00 from 4.00 )

## LANGUAGES:

- **Arabic** : (Mother tongue)
- **English** : very Good

## **PERSONAL SKILLS:**

- Strong organizational, administrative and analytical skills.
- Ability to maintain confidentiality.
- Ability to produce consistently accurate work even whilst under pressure.
- Excellent verbal and written communication skills

## **COMPUTER SKILLS:**

- **Microsoft Office**

## **Courses :**

- **English** at British Council

## **College Trainings:**

- **RMG Company** : learned how to be more effective in communication and Negotiate
- **Jumia** : learned how to be more effective in Social Selling
- **Egypt Air** : learned how to be more effective in Data Analysis and Problem Solving
- **The Egyptian Exchange**: for a week , learned about financial statements

It's My Pleasure to Join to Your Work Organization...