

# Enas Mahmoud El-Sobhy

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- **Personal information:**

**Nationality** : Egyptian

**Date of Birth** : 01/03/1988

**Marital status** : Married

- **Objective:**

I'm seeking a challenging and rewarding position in a dynamic and expanding company. Where my creativity and skills can be utilized and developed in the field of Graphics, Quality assurance, Trainer, customer service management, PR, directing, photographing, montage or any other field related to my current experience or studies and skills.

- **Work Experience:**

- Jan 2021 till Mar 2023: **Graphics Quality Assurance Specialist** at Nagwa Technologies Corp.
- Feb 2018 till Jan 2021: **Graphics Technologies Specialist** at Nagwa Technologies Corp.
- Dec 2016 till Jan 2017 and from Feb 2016 till Sep 2016: **Graphics Trainer** at Hindawi Publishing Corporation "loan vacancy".
- Aug 2015 till Dec 2015: **EDGE Trainer** at Hindawi Publishing Corporation for (EDGE training team) "loan vacancy".
- Mar 2014 till Feb 2018: **Senior Graphics Specialist** at Hindawi Publishing Corporation.
- Mar 2013 till Mar 2014: Acted as "**Senior Team Leader - Supervisor**" in the customer service operation department at Etisal company, and during the same period **I acted as a trainer** when needed for the new batches.

- Mar 2010 till Mar 2014: Worked as (**Team Leader**) in Etisal outsource of Etisalat in the (Activation, Data Entry, Inbound “Core & MED” GSM) Operations merged departments, and during the same period **I acted as a trainer** also when needed for the new batches.
- June 2009 till Mar 2010: **Acted as a Trainer** (support the training team) in Etisalat Offshoring account.
- Jan 2009 till June 2010: Worked as **Customer Service Representative** in Etisal outsource of Etisalat (international off shoring) operation department from 20 January 2009 till March 2010.

## • **Achievements:**

- I’m working now in a position of Graphics Quality Assurance Specialist in Nagwa Technologies Corporation, because during my work as a Graphics Technologist specialist I achieved high quality scores for the graphics tasks, so I got promoted to the Quality position with high performance.
  - I’m reviewing the figures drawn by the graphics specialists then send them the corrections needed for saving the consistency, best quality, and accuracy.
- I was working on develop our E-learning curricula by drawing and editing figures using LaTeX, TikZ, Adobe Illustrator, Adobe Photoshop and other programs and providing high quality and consistency to be published on our website.
  - Comparing the original figure with the final format to ensure accuracy and consistency.
  - Reviewing the final format and style of the figure to be published with the highest possible quality, and uploading it on the content development system.
- I worked as a Graphics Trainer “on job training” for the new comers to teach them how to be a part of the graphic team, what the job mechanism is, and how to use every program maintaining the quality with the best rate.
- I applied and worked temporarily as a trainer in Training team at Hindawi corp (EDGE).
- I worked temporarily and support the Graphics Quality Assurance team when needed.
- I achieved the best performer in Hindawi as Graphics specialist in quality factor.
- I applied for Senior Team Leader – Supervisor Position.
- I achieved the best Team Leader for two quarters (6 months) consecutively from Apr 2010 till Sep 2010 during my working period in Etisalat.
- My team members recognized as the best team in two quarters also and for Team of the year also.

- I was recognized as the best agent in Etisalat international off shoring from July 2009 till Sep 2009.
- I got a loan to be Training Support within the period of being (CSR) in Etisalat international off shoring.
- I got another loan to be per mentor (acting as TL) in Etisalat international off shoring.

## • Education:

- **Licentiate of Arts, department of Mass-Media, Radio & TV section, Ain shams University (graduated in June 2008).**
- **Major:** Mass Communication and Media.
- **Minor:** Radio and television section.
- **Specialization:** Television.
- **Grade:** V. Good with honor's degree.
- **Graduated project:** Ahiaa' ma' ekaf el tnfiiez. "2008" (semi drama about AIDS patients).
- **General:** secondary certificate, El-Shimaa' secondary school , 2004 .
- **Specialization:** Scientific, Mathematic.
- **Grade achieved:** 90%.

## • Skills:

### Courses:

- ✓ Motion Graphics.
- ✓ TOT "Train of trainer".
- ✓ Business innovation fundamentals.
- ✓ Tropism.
- ✓ Art of thinking.
- ✓ Leadership skills and time management.
- ✓ Coaching Styles.
- ✓ How to manage your manager.
- ✓ Leader versus Manager.
- ✓ Communication Skills.
- ✓ MODLI (ministry of defense language institute): American English General Course and conversation.
- ✓ ICDL: international computer driving license.
- ✓ Photographing and directing course.
- ✓ Adobe Photoshop and Adobe Illustrator.
- ✓ Video editing course (Adobe Premiere 6.5 - Montage).

➤ **Computer Skills:**

- ✓ Excellent knowledge of MS, Word, Power point, Excel, and Outlook.
- ✓ Internet searching and skills.
- ✓ LaTeX, TikZ
- ✓ Adobe Illustrator.
- ✓ Adobe Photoshop.
- ✓ Adobe After Effect.
- ✓ Adobe premiere.
- ✓ Chem-draw app.
- ✓ Video editing skills (adobe premiere - Montage).

➤ **Language Skills:**

- ✓ Arabic: Native Language.
- ✓ English: Very Good (both written and spoken).

➤ **Other skills:**

- ✓ Presentation, training and communication skills.
- ✓ Alerted & details oriented.
- ✓ Leadership skills.
- ✓ Multitasker and responsible.
- ✓ Work well under pressure.
- ✓ Eager to learn new skills and technology
- ✓ Self – motivated.
- ✓ Work well individually and in team.
- ✓ Can lead team members to achieve our goals by systematic steps.
- ✓ Problem solving & risk management skills.

• **Previous experience:**

▪ **Graduated project:**

Ahiala' ma' ekaf el tnfiiez. "2008" (semi drama about AIDS patients and its side effects) and have an excellent for it.

▪ **Summer training :**

- **October 2008:** training in **ECCO** (Egyptian Contact Centre Operator) as a customer service representative.
- **July 2007:** trainee, **MIDOR** Petroleum Company, international relations department.
- **August 2006:** training in the **Egyptian television** (Channel 3).

• **Interests:**

- Reading and traveling.
- Listen to Music.
- Computer, internet and the new technology.
- Learning new skills and improving myself.