

Sara Faqeyat

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PERSONAL PROFILE

A fresh graduate with high interpersonal skills, and outstanding communication, marketing and event planning skills. Team player with a superb ability in building professional relationships. Seeking an entry-level position in Public Relations!

EDUCATION

[08/2017 – 12/2021]

BA. in Public Relations and Communication, Faculty of Economics and Social Studies
An-Najah National University (ANNU), Nablus, Palestine

Graduation Project: "The Role of Public Relations in Enhancing the Competitive advantage of Palestinian Companies: Trust Company as Model"

[07/2016 – 07/2017]

High School (Tawjehi) Literary Stream with **(92.9%) score**, Tala' Al-Amal School, Nablus Palestine

Internships Experience

[01/2022 – Present]

employee at Paltel (Palestinian Telecommunication Company) call Center, Nablus, Palestine

[09/2021 – 12/2021]

Palestinian Preventive Security

[07/2021]

Intern at Eventive Event Management Company

[09/2019 – 06/2020]

Trainee Promoter, Paltel Shabab

Paltel Company (Palestinian Telecommunication Company), Nablus Palestine

- *Promote for Paltel Company services and Ana Paltel App.*
- *Sharing creative ideas for Paltel Shabab campaigns*
- *Planning, scheduling and writing content for Paltel Shabab different Social Media Platforms*
- *Volunteer at Paltel Shabab community service*

Key Achievement:

→ Always achieved the target with a plus

[08/2018 – 2019]

Trainee Promoter at Anabtawi International Over Seas Company, Nablus, Palestine

[4/2018 – 2019]

Trainee Promoter, Ana Jawwal Program of An-Najah National University Nablus, Palestine

CERTIFICATES

[05/2021 - 07/2021]

- Certificate of Accomplishment of 30 hrs Training titled “The Administration of MUNSTER for Training Certificates” Shamel Financial Program.

[07/2020 - 9/2020]

- Certificate of Achievement of Training Course in “Turkish Language 1st Level”, By Language Center Resources of An-Najah National University.
- Got the Highest Grade in the final Assessment Exam

SKILLS

Soft Skills

- Excellent written and verbal communication skills in both English and Arabic
- Excellent presentation and negotiation skills
- Good listener with an excellent ability to understand instructions and paying attention to detail
- Ability to work within a team or individually

Hard Skills

- Good knowledge of Information and Communication Technologies (ICT), such as internet, wireless networks, cell phones, computers, video-conferencing, social networking.
- Superior knowledge of Windows and Microsoft Office (Word, Excel, PowerPoint)
- Proficient in Conducting Research
- Good Knowledge of MS Teams, Zoom.

Languages

- Arabic (Mother Tongue)
- English (Intermediate)
- Turkish (Intermediate)

REFERENCES

Will be offered upon request.