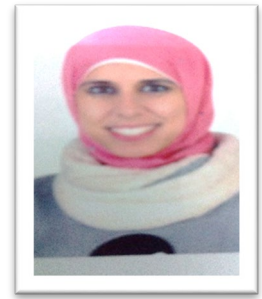


Nesma Ezz ElDin Ali Khalil



Contact

St.9, Al Kharabaa Buildings, Al
Mokatem, Cairo
010-91797178
nesma.ezz2020@gmail.com

Education

* Atefbarakat Languages School,
Manial – Cairo –Egypt, July2008.
* Modern Academy, Cairo, Egypt
Bachelor in commerce (2008-2012)
Business Administration,
Accounting,
English section.
Excellent all years (2008-2013)
* currently studying C.M.A
At the American University.

Key Skills

- Microsoft Office
- Internet
- Financial Accounting.
- Taxes Accounting
- Financial Analysis
- Managerial Accounting
- Decision Support System
- Management Information
- Technical Engineering
Feasibility

Objective

I'm seeking the opportunity to join a company that offers me a stable and positive atmosphere and inspires me to enhance and therefore to innovate the work culture for the betterment of all parties concerned.

Experience

From 2016 To the present
Administrative Assistant to the Financial Department
Egyptian Tourism Federation

From 2015 To 2021
Secretary Department
Egyptian Tourism Federation

From August 2014 – To March 2015
Call center Department – Vodafone

From 2013 – To 2014
Secretary Department
HP El Gesr.

Training

- Trained at Khalda Petroleum Company at Finance Department
from (1sept 2011 to 15 sept 2011)
- Trained at Khalda Petroleum Company at Material Department
from (1 sept 2010 to 15 sept 2010)

Language

- English Courses Level 6-7-8 At Berlitz from (Sept 2012 till
April 2013)