**Yasmin emad Mustafa mohamed**

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**Objective**

Enhance my career in an establishment with a professional prospect where w can achieve mutual development and I can fully demonstrate and enrich my skills ,abilities and background of experience , moreover challenging position in an organization that will utilize my system analysis skills , experience and hard working ability while providing me with good practice and opportunities for growth .

**Personal statement**

Data entary 9 years of experience.

Customer service 3 years of experience.

**Academic background**

Faculty of commerce Cairo university

**Some of subjects that have been studied**

accounting

secretarial

business administration

**Personal information**

Date of birth : january 25, 1990

Place of birth : Cairo , Egypt

Nationality : Egyptian

Marital status : married

Address : 12 elkhalel ibrahem st –haram - giza

Medium high: 160

Medium weight :89.5

**Technical skills**

**Os platforms :**

Windows xp

Windows seven

Windows vista

**Microsoft office suit :**

Word , power point and internet publishing .

I**nternet**

Searching , browsing and emailing

**Languages skills**

**Arabic :** mother tongue **.**

**English :** good command of both writing and speaking