

## Salma FaragKamelElsyed

(New October, Eleventh District, Residential Area, Sector A)



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## Objective

.My goals in life are to strive for success for oneself and for others

And achieve the enterprise success, which I consider part of my success, and I do what I can to make  
.it on top

## Work experiences:-

Secretarial in Al-Badr Company for Trade and Food Distribution " December 2010  
to date

Provide assistance to all departments within the company with the information  
available on

## Computer Skills:-

<b>Microsoft office collection</b>	<b>Video editing &amp; montage</b>	<b>Programming languages for "web design"</b>
<ul style="list-style-type: none"> <li>• Microsoft office word</li> <li>• Microsoft office Excel</li> <li>• Microsoft office Access</li> <li>• Data base</li> </ul>		<u>Front-End languages:-</u> <u>Back-End languages:-</u>
<b>also</b>	<b>photo Editing</b>	<b>Other</b>
<ul style="list-style-type: none"> <li>✓ Social media skills</li> <li>✓ The internet skills</li> <li>✓ Android apps design</li> </ul>	<ul style="list-style-type: none"> <li>▪ photoshop cc</li> <li>▪ photoscape</li> </ul>	<ul style="list-style-type: none"> <li>❖ Google forms</li> <li>❖ Google blogging</li> </ul>

## language skills:-

language	Listen	writing	Conversation
<u>Arabic</u>	Excellent	Excellent	Excellent
<u>English</u>	Good	Good	Good-

## **Personal skills:-**

- Work efficiently either in a team or individually
- Work creatively and make sure to add everything that is always new
- Working under stress
- Communications skills with other
- I accept criticism and discuss all point of views
- Ambitious and organized person
- committed to get my job done
- Dealing with the computer professionally without getting bored

## **Courses&Certificates:-**

**I study at the Armed Forces Language Institute**

**English language**

## My Educational level:-

Cairo University: Faculty of Commerce: Business

Administration and Marketing Division: 2015-2019: BA

## Personal information:-

- **Date of Birth:** 1-3-1991
- **Religion:** muslim
- **Nationality:** egyptian
- **ID:** 29103011404025
- **Marital status:** single
- **Interests:** Knowing general information

## Social Networks:-

- **LinkedIn:** salmafarag571@gmail.com