



Manna Saleh Abureesha

Personal Information

Mobile: +962796966400

Email: mannaasaleh1973@gmail.com

Address: Amman, Jordan

Nationality: Jordanian

Skills

Work

- ✓ Team work
- ✓ Organizational
- ✓ Microsoft office
- ✓ Problem solving
- ✓ Time management
- ✓ Leadership
- ✓ Management skills
- ✓ Risk management
- ✓ Influence and negotiation
- ✓ Supervisory skills
- ✓ Project management
- ✓ Safety rules
- ✓ Staff management

Personal

- ✓ Communication skills
- ✓ Self motivated
- ✓ Creative thinking
- ✓ Persistent & ambitious
- ✓ Flexibility & Creativity

Summary

Retired colonel engineer from the Jordanian Armed Forces with more than 21 years of experience in implementing and supervising major projects and buildings of the Armed Forces. Seeking for development, looking for new things to expand my horizons and develop my experience.

Education

Bachelor Degree in Civil Engineering

University of Jordan - Amman, Jordan

1997

Experience

Project Manager

2008 - 2020

Jordanian Armed Forces - Amman, Jordan

Project: Several buildings, a medical center and training fields.

Duties and Responsibilities:

- Collaborate with engineers, architects etc. to determine the specifications of the project
- Obtain permits and licenses from appropriate authorities
- Determine needed resources (manpower, equipment and materials) from start to finish with attention to budgetary limitations
- Plan all construction operations and schedule intermediate phases to ensure deadlines will be met
- Acquire equipment and material and monitor stocks to timely handle inadequacies
- Hire contractors and other staff and allocate responsibilities
- Supervise the work of laborers, mechanics etc. and give them guidance when needed
- Evaluate progress and prepare detailed reports
- Ensure adherence to all health and safety standards and report issues.

In charge of Project

2004 - 2008

Jordanian Armed Forces - Amman, Jordan

Project: Hangar project, inspecting trucks at the boundaries of Al-Mudawara, AlOmari, Al-Karama, and Jaber

Duties and Responsibilities:

- Responsibility for project management in the above sites.
 - Monitors and assures that project is constructed in accordance with plans and specifications.
 - Directly responsible in the implementation of all structural and architectural requirements.
 - Implements safety standards for construction in accordance to industry practices.
 - Evaluates and prepares change orders or claims for approval.
 - Prepares and monitors owner supplied materials requirements.
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Languages

- ✓ **Arabic:** Native (mother language)
- ✓ **English:** Good (speaking, writing and reading)

References

Available upon request.

Site Engineer

1998 - 2004

Jordanian Armed Forces - Amman, Jordan

Duties and Responsibilities:

- Conduct on site investigations and analyze data (maps, reports, tests, drawings and other)
 - Carry out technical and feasibility studies and draw up blueprints that satisfy technical specifications
 - Assess potential risks, materials and costs
 - Provide advice and resolve creatively any emerging problems/deficiencies
 - Oversee and mentor staff and liaise with a variety of stakeholders
 - Monitor progress and compile reports in project status.
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Training Courses

Successfully attended and completed the following courses:

- Basic and advanced courses in national security strategy.
- FIDIC course from Talal Abu-Ghazaleh Academy
- Course in managing governmental procurement and tendering contracts from Talal Abu-Ghazaleh Academy.
- Information security course.
- Several courses in facility security
- Government automation systems course.
- Duties course for the resident engineer.
- Broken Design Course.

Activities

- Attending several engineering courses and conferences in china, turkey, Egypt, Spain, Dubai and The Czech Republic.