



# Sara Yanny

LEGAL CONSULTANT

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Highly experienced legal consultant with over 7 years of expertise in NGO legalities consultation. Currently supporting SEED by providing comprehensive legal support, strategy development, and consultation services across multiple countries. Responsible for in-depth investigation and study of NGO laws in various countries to ensure legal compliance and strategic planning.

## WORK EXPERIENCE



Nov 2023-Present

### Legal Consultant - Cairo, Egypt

- Provide expert legal advice and consultation on NGO legalities to SEED's management team.
- Conduct thorough research and analysis of NGO laws and regulations in target countries.
- Develop strategic legal frameworks and plans to ensure compliance and mitigate legal risks.
- Collaborate with SEED's country teams to assess and address legal challenges and opportunities.
- Prepare and review legal documents, contracts, and agreements as needed.
- Stay updated with changes in NGO laws and regulations globally to inform SEED's legal strategies.
- Represent SEED in legal matters and liaise with external legal counsel when necessary.



June 2021- Mar 2023

### Student Advisor Dep. Manager - Kampala, Uganda

- Managed the student advisor department, overseeing the selection process for scholarship applicants.
- Reviewed and filtered scholarship applications, ensuring compliance with legal requirements and organizational policies.
- Utilized legal expertise to assess and select qualified candidates for scholarships, ensuring adherence to legalities and regulations.
- Collaborated with legal consultants to study and strategize on legal matters pertaining to scholarships and student admissions.
- Developed strategies to streamline the scholarship application process, improving efficiency and accuracy.
- Provided legal consultation and advice to the student advisor team on matters related to legalities and scholarship regulations.



Life With Purpose

Aug 2015 - July 2019

### Head of legalities - Kampala, Uganda

- Led the legal department, overseeing all legal aspects of the organization's operations.
- Developed and implemented legal strategies to ensure compliance with Ugandan laws and regulations.
- Provided legal advice and support to management and staff on various legal issues, including employment law, contract law, and NGO regulations.

- Reviewed and drafted legal documents, including contracts, agreements, and policies.
- Represented the organization in legal proceedings and negotiations with external parties.
- Collaborated with other departments to ensure legal compliance in all organizational activities.
- Conducted legal research and analysis to keep abreast of changes in Ugandan laws and regulations affecting the organization.



## Orange Egypt

Mar 2008- Apr 2014

## Ent. Call Center Support Senior Specialist - Cairo, Egypt

- Provided advanced technical support and troubleshooting for enterprise customers, ensuring timely resolution of issues.
- Acted as a subject matter expert, handling complex customer inquiries and escalations.
- Collaborated with internal teams to resolve customer issues and improve service delivery.
- Developed and maintained strong customer relationships through effective communication and problem-solving skills.
- Identified opportunities for process improvements and contributed to the development of new support strategies.
- Trained and mentored junior team members, sharing knowledge and best practices.
- Prepared and maintained accurate records of customer interactions and technical issues.

## EDUCATION

### Liverpool John Moores University



### Master of Laws - LLM

Jan 2024 - Dec 2024

### Ain Shams University



### Bachelor's degree, International Law and Legal Studies

2003 - 2007

## SKILLS

- Extensive knowledge and experience in NGO legalities, including legal research, analysis, and compliance
- Ability to provide expert advice and consultation on legal matters related to NGO operations and strategies.
- Experience in managing projects related to legal research, strategy development, and implementation.
- Strong communication skills, both written and verbal, for effectively interacting with clients, colleagues, and stakeholders.
- Ability to analyze complex legal issues and develop innovative solutions.
- Experience working collaboratively with multidisciplinary teams to achieve common goals.
- Strong problem-solving skills to address legal challenges and find practical solutions.
- High level of attention to detail in legal documentation and analysis.