

Donia Ehab Abd El Hafez Abd El Gelel

Sinblawen, Dakahila, Egypt

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Objective

Seeking an opportunity in the field.!

Education

Bachelor of Commerce, **Finance & Economics Program**, Mansoura University, Mansoura, Egypt.

Graduation date: **June 2023**

Grade: **C+ (2.69)**

Experience

- **Intern, University Center for Career Development, Mansoura University** Apr. 2020 – Jan. 2022
 - Participated in organizing the reception for new students for the academic year 2021.
 - Explain the center's services to students.
 - Help in creating a Google Form to collect student data.
 - Preparing students to attend the courses.
 - Participate in the labor market survey.
 - Responsible for +10 rounds documentation.
 - (Online – Offline)Marketing for courses and events.
 - Responsible for Design.
 - Data Entry for courses.

Training Programs

- Career Direction program Dec. 2021
- Banque Misr online training. Jun. 2021

Courses

- **Marketing**, University Center for Career Development “UCCD”, Faculty of Commerce – Mansoura University, Oct. 2021
- **Digital Markiting**, University Center for Career Development “UCCD”, Faculty of Commerce – Mansoura University, Oct. 2021
- **Virtual Employment skills**, University Center for Career Development “UCCD”, Faculty

of Commerce – Mansoura University, Apr. 2021

- **FinTech**, University Center for Career Development “UCCD”, Faculty of Commerce – Mansoura University, Apr. 2021

Skills

- Computer skills: (Word, Excel) Good user.
- Internet skills: Dealing with Google Form (Create and Modify)
- Language Skills
 - Arabic: Mother Tongue.
 - English: (Reading - Writing) Very Good
(Speaking) Good