

# C.V

## Ahmed Adel Taha

### 0100253687



#### personal information:

Address: 310 Port Said St. / Al-Darb Al-Ahmad. (Abdin) / Cairo

Date of birth: 15/3/1987

Marital Status: Married and Dependent

Health condition: good

#### Education:

Cairo University - Faculty of Commerce

BA in Foreign Trade - Foreign Accounting Department (Statistics Division (year 2008/2009)

#### Previous experience:

- Mansour Chevrolet, Accountant and Customer Service Officer
- Accountant of Smart Acetel Iron and Steel Company
- Financial accountant at the Arab Toshiba factory in the tenth of Ramadan
- Financial accountant in El Sallab
- Cost and financial accountant at Roaya Company for Trading and Contracting.
- Accountant with administrative affairs at MAS International for Real Estate Investment and Time Share
- Accountant in the company BLUE for all leather products and export abroad
- Senior accountant of Lamar companies in the financial sector
- An auditor at an accounting office and an auditor at the Al-Qazzaz Financial Accounts Office
- A cost accountant at Roya Company for all finishing and construction works
- Senior accountant at the Arab Group of Financial Accounts and Accountants
- Financial auditor for the financial sector of the British National Company
- Head of accounts for the total holding of investment for the business sector and securities
- Head of the Financial Accounting Department at the Egyptian Investment Holding Company for Iron and Steel

### **special skills:**

Dealing with the Internet, searches on the network, and mathematical operations

Dealing with the Excel group (Excel-word), equations, accounts, mathematical programs, daily restrictions, and banking transactions.

Good speed and accuracy for writing on the computer (Arabic & English)

- Dealing with the computer with the movement of the store and external accounts
- Mastering the artist of financial dependencies and preparing lists for each rate
- Preparing the audit balance for each special operation inside or outside the facility
- Close statistics and final accounts for each financial year or every financial movement
- Linking accounting entries with all types of accounting programs to the financial strengths of EXCEL
- Preparing accounting systems for the establishment by dealing with the computer accurately
- Preparing the accounting software for the daily movement statements for human resources management
- Use of all financial preparation activities and financial constraints
- The use of the facility's costing system and additional cost statements for the financial transaction
- The use of reviewing the statistics statements of the daily movement on the activities established by the computer
- Accurate financial settings depend on the activities of properly mixed financial statements on the computer
- Dealing with computers in sufficient arithmetic fields and averages
- Dealing with the computer in all the mathematical rates of the establishment
- Dealing with computers in all EXCEL arithmetic rates

### **Languages: (Arabic or English)**

#### **1-Arabic:**

- Speaking: Very well

Writing: Very good

#### **2-English:**

Speaking: Good

Writing: Very good

Yours sincerely

(Ahmed Adel Taha Sayed)