

# MOHAMED YOUNIS AL-SAYED

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Giza- Egypt

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## **Career objective:**

*I'm seeking a challenging position in the field of accounting and finance in a reputable organization to enhance my knowledge, background, technical skills and gain advanced practical experience that qualifying me to a better position.*

## **Education:**

### ***Bachelor of commerce***

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- **Educational Institution:** *Cairo University*
- **Date of Graduation:** *2020*
- **First Major:** *Accounting*

## ***Work Experience***

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### ***General Accountant***

#### **EC Telecomm**

**(2022-Present)**

- Tracking payments to internal and external stakeholders,
- Preparing budget forecasts,
- Processing tax payments and returns

### ***Junior Accountant***

#### **Marinna Bazaar**

**( 2021-2022 )**

- Post and process journal entries to ensure all business transactions are recorded
- Update accounts receivable and issue invoices
- Update accounts payable and perform reconciliations

### ***Cashier***

#### **Abo Salama Supermarket**

**(2018-2019)**

- Managing transactions with customers using cash registers
- Scanning goods and ensuring pricing is accurate
- Collecting payments whether in cash or credit.

### **Personal Skills:**

- *Good Dealing with Difficult Situations at Any Time.*
- *Enjoy leading or Managing Team Work to Achieve Success.*
- *Cooperative & Organized & Hard worker & Problem solving & Ambitious.*
- *Ability of Training others.*
- *Learning Quickly.*
- *Good communication skills*

### **Language:**

- *Arabic: mother Language.*
- *English: Very good Writing & Reading & Listening*
- *Chinese : I learned 2 HSK*

### **Courses:**

- *General English Course ( 4 level one)*
- *Speak Profesional English ( Forsa )*
- *Computer Basics (Edraak )*
- *ICDL ( Cairo University )*
- *Chinese Course ( Cairo University )*
- *CMA in Progress*

### **Computer Skills:**

- *Good Dealing With All Of Windows Systems & Internet, Microsoft Office*
- *( Word, Excel, Power point, Outlook )*
- *Web Designer (Front-End) Html5 & Css3*

### **PERSONAL DATA:**

- *Date of Birth: 1\6\1998*
- *Military Service: Finished ( 1/12/2021 )*
- *Nationality: Egyptian*
- *Gender: Male*
- *Mobile: +01146458778*
- *E-mail: Mohamed.younis458@gmail.com*

***Hobbies: Reading , Learning And Internet.***