



**Address**  
Baghdad , Hay Aljamea

**Contact**  
+9647834090807  
reem.m.khalid95@gmail.com

**Date of Birth**  
19 May 1995

## PROFILE

I am a punctual and motivated individual who is able to work in a busy environment and produce High standard of work . I am an excellent team worker and am able to take instruction from all levels and build up good working relationships with all colleagues. I am flexible, reliable and possess excellent time keeping skills .

## PERSONALITY

Communicative  
Punctuality  
Creativity  
Organized

## SOFTWARE SKILLS

Microsoft Word -  
Microsoft Excel -  
Microsoft Powerpoint -  
outlook -

## LANGUAGES

English ■■■■■■  
Arabic ■■■■■■

# Reem Mustafa khalid

**Linkedin**  
<http://linkedin.com/in/reem-alsamraie>

## EDUCATION

**University Of Baghdad, College of Languages**  
English Department

**Has a Certificate from British Cambridge Institute**  
English Language, Conversation, Translation courses

**Has a Certificate from Amadeus System Airline**  
Amadeus basic functionality

## EXPERIENCE

**Scoop Sky Company For Internet services**  
Position: Customer Care Representative

**ETTC (European Technology and Training Center)**  
Position: Reintegration Counselor

**Iraq International School**  
Position: English Teacher

**Optimum link for internet services**  
Position: (sales, Billing, uploader)

**Armada Group**  
Position: HR & Administration Employee

**Amadeus**  
Position: PR Specialist & HR Assistant and Administrative

**Al Massal company for travel & tourism**  
Position: Branch Manager

**Iraqi Tourism Forum (IQTF)**  
Position: Public Relations Manager

**Iraqi Engineers Association (Consulting Bureau)**  
Position: Administration & social media