#### **Ali Mohamed Salah**

Mobile: 01019272233

Address: Enshas El-Basal, Zagazig, Sharqia

E-mail: accali676@gmail.com

### Job objective

Seeking for a challenging career in an organization where I can utilize my skills to achieve my target in my career and get a good position.

### **Education**

- Bachelor of Commerce and accounting department ( June 2013 ).
  Zagazig University.
  - Overall grade: good " 73.6 %"

### **Courses and workshops**

1- EDU Egypt - New Horizons - Zagazig University

Feb. 2013 – Sep. 2013 It includes:

- Business English (160 hours)
- Soft Skills (72 hours): include
  - Customer services
  - Presentation Skills
  - CV writing
  - Innovation and Entrepreneurship Skills
  - Business writing Skills
  - Communication Skills
  - Call center

# 2-ICDL Microsoft Egypt

August, 11th 2014 - September, 15th 2014

## Skills

### Language skills

- **English**: good command of English (written & spoken).

## **Computer skills**

- Proficient user of Microsoft office
- Good at internet surfing.

## **Administrative and interpersonal Skills:**

- Good public relations and communication skills.
- Ability to work as a part of a team or individually.
- Ability to work under stress
- Hard worker

## **VOLUNTARY WORK**

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## **Personal Information**

• Date of birth: Junuary 04th, 1992

• Nationality: Egyptian

• Military: completed