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|  | Curriculum Vitae (CV) |
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| Snapchat-2131307558 (2).jpg | Name: Noor Riyad Yasin  Date of birth: 25-12-1985  Nationality: Jordanian  Gender: Female  Marital status: Married  Email: noor\_yasin\_400@hotmail.com  Mobile: 0792267260  Address: Amman, Tla al-Ali |

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|  | Profile  I am a Business Administration graduate from the Arab Open University. I am ambitious and keen to find a position in a well-established firm. An excellent communicator, reliable, quick learner and able to work on own initiative or as part of a team, adaptable and flexible in all situations. I have good communication skills. I have a friendly nature and a good sense of humor.  Education  2013-2019 Arab Open University  Degree: BA in Business Administration-good  Sweileh Secondary School  2003, High School Degree (Hotelier Branch)  experience  -Worked at Business Soft Company as:   1. Secretary office management   (2007-2009)   1. Sales and marketing   (2009-2010)   1. Sales   (2010-2011)  -WORKED At amman International Hotel  Accounting department  (2018-2019)  -worked at quest travel tourism  accounting department  (2023-Until now(  Qualifictions  T raining courses/workshops:   1. ERP Solution and CRM (Customer Relationship Management)   skills   * Team work, Customer Service. * Excellent knowledge of Microsoft office (Word, Excel sheets, Power point and Access). * Enterprise Relationship Management (ERP), and Customer Relationship Management (CRM) * Excellent ability to utilize the internet. * Good knowledge in business management. * Very good managerial skills and attention to details. * Ability to work well as part of a team and interact effectively with other team members. * Dedicated, trust worthy, knowledgeable, problem solver. * Valid Driving License.   Languages   * ARABIC: Mother tongue. * ENGLISH: Very good in English   References   * Available upon request. |