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Basma Ahmed Mohamed

Personal Info.

Birth date: 13th of April 1985

Place of Birth: EGYPT

Religion: Moslem

Nationality : Egyptian

Marital Status: Married

Gender: Female

Objective

Seeking a career in an organization, with a challenging environment, where I can add value.

I am keen on learning and achieving my goals, Looking for an excellent career path that will give me both horizontal and vertical experience, and put me on the ladder to success

Education

B.Sc. Education, Suez Canal University, (Biology Dep.). Egypt - 2006

Grade: Very Good

2015-2016

Diploma in special Education (very Good) Faculty of Education, Arish University, Egypt.

2014-2015

Diploma in Curriculum planning and development (very Good) Faculty of Education, Arish University, Egypt.

Experience:

2013 till present : Teacher of Science and Educational Methods in Ministry of Education, Arish, Egypt (Currently on unpaid Vacation)

- Designing, delivering, and evaluating provided courses.
- Providing classroom and online courses soft skills.
- Preparing course materials
- Monitor learner progress.
- Apply strategies to ensure that effective learning is achieved.

Dec.2006-Nov2007: Customer Service Agent in Vodafone Egypt.

***Training &
Special
Courses***

- *Communication skills*
- *Customer Service*
- *Negotiation Skills*
- *Telephone Manners*
- *Guest Courtesy*
- *Team Work*

***Computer
Skills &
Knowledge***

- *Dos*
- *Windows (95,98,2000,XP,2003)*
- *Microsoft Office (Word, Excel)*
- *Internet, Internal E-Mail*

Languages

- *Arabic (Mother Tongue)*
- *English (Very good Speaking & Writing)*

*Best Regards,
BASMA ELDEMERDASH*