

## Salma FaragKamelElsyed

(New October, Eleventh District, Residential Area, Sector A)



[+201011461069](tel:+201011461069)



[salmafarag571@gamil.com](mailto:salmafarag571@gamil.com)



<https://www.linkedin.com/in/salmafarag571@gamil.com>



## Objective

.My goals in life are to strive for success for oneself and for others

And achieve the enterprise success, which I consider part of my success, and I do what I can to make it on top

## Work experiences:-

**Secretarial in Al-Badr Company for Trade and Food Distribution " December 2010 to date**

**Provide assistance to all departments within the company with the information available on**

## Computer Skills:-

Microsoft office collection	Video editing & montage	Programming languages for "web design"
<ul style="list-style-type: none"><li>• Microsoft office word</li><li>• Microsoft office Excel</li><li>• Microsoft office Access</li><li>• Data base</li></ul>		<u>Front-End languages:-</u> <u>Back-End languages:-</u>
also	photo Editing	Other
<ul style="list-style-type: none"><li>✓ Social media skills</li><li>✓ The internet skills</li><li>✓ Android apps design</li></ul>	<ul style="list-style-type: none"><li>▪ photoshop cc</li><li>▪ photoscape</li></ul>	<ul style="list-style-type: none"><li>❖ Google forms</li><li>❖ Google blogging</li></ul>

## language skills:-

language	Listen	writing	Conversation
<u>Arabic</u>	Excellent	Excellent	Excellent
<u>English</u>	Good	Good	Good-

## **Personal skills:-**

- Work efficiently either in a team or individually
- Work creatively and make sure to add everything that is always new
- Working under stress
- Communications skills with other
- I accept criticism and discuss all point of views
- Ambitious and organized person
- committed to get my job done
- Dealing with the computer professionally without getting bored

## **Courses&Certificates:-**

**I study at the Armed Forces Language Institute**

**English language**

## My Educational level:-

Cairo University: Faculty of Commerce: Business

Administration and Marketing Division: 2015-2019: BA

## Personal information:-

- **Date of Birth:** 1-3-1991
- **Religion:** muslim
- **Nationality:** egyptian
- **ID:** 29103011404025
- **Marital status:** single
- **Interests** Knowing general information

## Social Networks:-

- **LinkedIn:** salmafarag571@gmail.com