

Resume



Samy Magdy

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Personal Data:

Name: Samy Magdy Mohammed
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Birth Date & Place: 20 – 04 -1991, Cairo , Egypt
Gender: Male
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Languages: Arabic (Native) – English (excellent)
Military Status: Exemption

Qualification:

University: New Cairo Academy.
Degree: Graduated from Faculty of Commerce 2013.
Department: Accounting & Computer Science

Objective:

Looking for an updated position to be an active member in your dynamic team to enhance and improve my existing skills and experiences.

Previous Experience:

- E-commerce Manager at Coup.
- E-commerce Manager at U-Turn.
- E-commerce Manager at Fourteen.
- E-commerce Manager at CR7.
- E-commerce Manager at Sera Macaw.
- E-commerce Manager at Pixi.
- E-commerce Manager at Joy & Roy.
- Assistant branch Manager at G-Express.
- Courier & senior at Aramex.

Major Responsibilities, skills and tasks related to the mentioned positions

- ✓ Working At retail Pro
- ✓ Supports operations by supervising staff
- ✓ Planning, organizing and implementing work policies and systems
- ✓ Manage Schedules and deadlines
- ✓ Ensure the smooth flow of information
- ✓ Organize and supervise other dept. Activities (renovations, events planning, sales of memberships and sports facilities ..etc.)
- ✓ Follow up with all departments on work tasks and responsibilities distributed by the GM and / or top management
- ✓ Monitor costs and expenses to assist in budget planning
- ✓ Ensure operation is working to policies and regulations
- ✓ Recruit and train personnel, allocate responsibilities and distribute tasks

Skills

- Have a good training on:
 1. -Retail Pro
 2. - Digital Marketing
 3. - Customer service
 4. -Communication skills
 5. -Human resource
 6. Time Management
 7. Operation
 8. Lead team
 9. Office management
 10. Sales skills

Training Courses:

- Digital Marketing
- E-commerce
- Microsoft Office
- Internet research skills
- SQL
- ASP

Characteristics:

1. Self-development.
2. Self-trained.
3. Very good Communication skills.
4. Creative.
5. Teamwork oriented.
6. Very hard worker.
7. Looking for better future in work.
8. High ability in conviction.

Hobbies:

- Sport activities.
- all kinds of art.
- Reading.
- English movies.
- Draw.