

Moura AdeL Moawad

Personal Information

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Marital status: Single

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Date of birth: 17 July 1988

Nationality: Egyptian

Marital status: Single

CAREER OBJECTIVES

Looking for a reputable position in the field of Media, Journalism or Marketing as a trainee, where I can enhance my communication skills and develop my competencies in Media sector

EDUCATION

- Faculty of Literature, Alexandria University (2006-2010)
- Major : Society
- Minor : Media & Communication
- Grade: good

EXPERIENCE

- **Outdoor Sales Representative at "Atlas" company.**
Conduct regular visits with sales executives and Maintain excellent knowledge of Atlas products and services in the market.
- **Call Center at "Filter Queen" company (June – August 2014).**
Obtains client information by answering telephone calls; interviewing clients; verifying information and answer phones and respond to customer requests.
- **Public Relations in youth TV channel (2015)**
Develop and manage a comprehensive public relations and media communications campaign.
- **Customer Service at "San Mark" for air-condition (May2016 - June 2017).**

COURSES AND PROFESSIONAL TRAINING

- Human Development at International Academy for Education, Training & Development.
- Diploma modules: (Modern Management and Leadership - Project Management - Management of feeling and emotions - Marketing Management - Art of Negotiation - Rules of Wealth - Time Management - Self-Confidence - Memory and Remembering – Mind Maps - Effective Communication Skills - Customer Service Management - Human Development & Qualification of Labor Market)
- Two courses in how to read & record News with Anchor:-George Rashad.
- Arabic Language Course with Anchor: George Rashad.
- How to make journalist reports Course with Anchor: George Rashad

SKILLS

- **Computer skills :** Very good in Microsoft office (Word, PowerPoint, Excel).
- **Languages skills :** Arabic: Native
English : very good