


Ahcene Nait Youcef

Multilingual Professional with Expertise in Teaching, Translation, and Public Relations

As a language teacher and translator with over 20 years of experience, I have developed strong skills in teaching English and French and translating in multiple languages. I excel in various administrative and communication roles, including Public Relations Manager, due to my knowledge of computer and office tools. My intercultural communication skills are excellent, thanks to my experience working in different countries and interacting with diverse cultural backgrounds. I possess key strengths in adaptability, attention to detail, and organizational skills that have enabled me to succeed in my previous roles and as an independent language trainer and translator.

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 Tizi Ouzou, Algeria

WORK EXPERIENCE

language trainer and translator Independent

2015 - Present

As an independent language trainer and translator, I work with clients from diverse industries to provide customized language training and translation services in English, French, and Arabic. I design and deliver tailored training programs to meet the specific needs of each client, ranging from beginner to advanced levels. In addition, I translate a wide variety of documents, including legal, technical, and marketing materials, ensuring accuracy and cultural appropriateness.

Public Relations Manager Noor Al-jazair TECH CONT

2010 - 2015

Dubai (UAE)

As the Public Relations Manager for Noor Al-jazair TECH CONT, I was responsible for developing and implementing strategic communication plans to promote the company's services and products. I liaised with media outlets, industry associations, and other stakeholders to generate positive publicity and build strong relationships. In addition, I organized events, prepared press releases and speeches, and managed the company's social media channels.

English and French teacher Atlas Educational Institute

2002 - 2010

Dubai (UAE)

As an English and French teacher at Atlas Educational Institute, I taught both languages to students at various levels, from beginner to advanced. I developed and delivered engaging and interactive lessons that catered to the needs and interests of each student. I also designed and graded exams, tracked students' progress, and provided feedback and support to help them improve their language skills.

Translator (French-Arabic-English) Tizi-Ouzou translation office

1997 - 2020

Tizi-Ouzou, Algeria

As a translator for Tizi-Ouzou Translation Office, I translated a wide variety of documents, including legal, technical, medical, and literary texts. I ensured accuracy and cultural appropriateness by conducting research, consulting with experts, and using specialized software. I also maintained a high level of confidentiality and met tight deadlines.

English Teacher Maatkas Technical High School, Tizi-Ouzou

1991 - 1997

Tizi-Ouzou, Algérie

As an English teacher at Maatkas Technical High School, I taught English to students in grades 9 through 12. I developed and delivered engaging and interactive lessons that catered to the needs and interests of each student. I also designed and graded exams, tracked students' progress, and provided feedback and support to help them improve their language skills.

French teacher(6 months) Barhoum middle school, M'sila

2000 - 2002

As a French teacher at Barhoum Middle School, I taught French to students in grades 6 through 8. I developed and delivered engaging and interactive lessons that catered to the needs and interests of each student. I also designed and graded exams, tracked students' progress, and provided feedback and support to help them improve their language skills.

PERSONAL ASSETS

Versatile

Motivated

Detail-oriented

Team spirit

Problem-solving

Adaptability

Communication skills

PERSONAL PROJECTS

Completion certificate for computer/office training program (2003)

• School of Technology and Applied Techniques (ETTA) in Tizi-Ouzou.

Training certificate for BBC International English (1996)

• Transfast Language Centre, Algiers .

EDUCATION

Bachelor's degree in Interpreting and Translation University of Algiers,

06/1989

Algiers, Algeria

High School diploma in Literature, 1982 Amirouche High School

1982

Tizi-Ouzou, Algeria

SKILLS:

-Ability to teach English and French at different levels.

-Translation skills in English, French, and Arabic languages.

-Written and oral communication skills, as well as problem-solving abilities.

-In-depth knowledge of computer and office tools.

-Excellent public relations skills.

-Intercultural communication skills.

LANGUAGES

Arabic

Native or Bilingual Proficiency

English

Native or Bilingual Proficiency

French

Native or Bilingual Proficiency

INTERESTS

Reading

Watching documentaries

Sports (jogging, fitness)