

MARIAN ADEL SHAKER

(98) Compound 3, Block 4, American Project
Helwan, Egypt
Mobile: (20) 01207353339
01157413443



OBJECTIVE

Seeking a challenging position where my theoretical and practical experience could be developed and enhanced in a prestigious organization.
Seeking a job at a reputable company where my background and experience can be well utilized.

EDUCATION

- | | | |
|---|-------------------|--------------|
| 2006 – 2010 | Cairo University | Giza, Egypt |
| <ul style="list-style-type: none">▪ Faculty of Commerce, Accounting Dept.▪ Grade: Good | | |
| 2013 – 2015 | Helwan University | Cairo, Egypt |
| <ul style="list-style-type: none">▪ Pre – Master in Accounting Dept.▪ Grade: Very Good | | |

Skills

Computer Skills:

- Excellent in Microsoft Office 2016.

Language Skills:

- Native Language: Arabic
- Very good command of both written and spoken English.
- Holds the TOEFL Certificate.

Accounting skills:

- Excellent user on Peachtree Program.

EXPERIENCE

- 10 Oct 2010 – 11 Feb 2011 Basic Business Skills Acquisition (BBSA) Cairo, Egypt
Sponsored by the Future Generation Foundation (FGF) Training.
Certified from Dale Carnegie Training, Berlitz University, and WestWood For Training And Human Resources Development.
- Developed Language and Computer Skills.
 - Enhanced Presentation & Project Development Skills.
 - Acquired Basic Business Skills including: Marketing, Sales, Banking, Accounting, Business Correspondence and Report Writing.
 - 1 Oct 2011 – 30 Jun 2013 worked at a Legal Accountant Office.

INTERESTS

Reading, Working.

PERSONAL INFORMATION

Date of Birth: 15/5/1989
Marital Status: Single.