

Esraa Mohamed Zain El Abdeen Shokry

Insurance Representative



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23 Takseem El American
Street, Assiut



09/07/1999



PROFILE

Motivated and detail-oriented Law graduate seeking a career in the banking sector. Gained experience in life insurance and working with banking clients through coordinating insurance documents and client services. Strong interpersonal skills, eager to learn, and committed to professional growth.



EDUCATION

Bachelor of Law

Assiut University

2022

Assiut, Egypt



PROFESSIONAL EXPERIENCE

Insurance Representative

Chubb Life Insurance Company

Jan 2023

Assiut, Egypt

- Promoted life insurance policies to individual clients
- Coordinated with bank representatives on insurance documents
- Built strong customer relationships

Accountant

Banoon IVF Center

Aug 2022 – Dec 2022

Assiut, Egypt

- Managed daily financial records and client billing
- Handled invoicing and reporting using Excel
- Assisted in monthly financial reconciliation



SKILLS

Soft Skills

- Microsoft Word & Excel
- Fast Learner
- Communication Skills
- Ability to Work Under Pressure
- Customer Service
- Ability to Work in a Team
- Multitasking Skills
- Computer Skills
- Microsoft Office
- Financial principles and practices
- Problem solving

LANGUAGES

- Arabic: Native
- English: Very Good