

Mary Nabil Yousef

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Objective:

-Seeking for customer service and accounting Position.

Qualifications:

- *Able to work under pressure.
- * Able to learn new tasks quickly.
- *Good communication skills.
- *Ability to identify problems and implement effective solutions

Education:

- University:** Cairo University
- **Faculty:** Faculty of Commerce
- **Department:** Accountant Department
- **Grade:** Good
- **Graduation year:** 2011 / 2012

Skills:

computer Skills:

Excellent Knowledge of Professional on a variety of computer programs
such as Windows 95, 98, XP and office package (Word ,Excel, Powerpoint).
Very Good Knowledge of Internet & Networking

Language Skills:

Good command of both written and spoken English.
knowledge from High school education

Germany: Basic

Soft Skills:

- Analytical Skills
- Presentation Skills
- Communication Skills
- Creative

Work Experience:

From 05/07/2020 till 01/02/2021

Job Title: Customer Service Representative

Company: Xceed

From 01/07/2018 till 01/03/2020

Job Title: Customer Service representative

Company: Service plus for travel

From 31/01/2017 till 17/03/2018

Job Title: An accountant

Company: Kamena

From 01/11/2012 till 30/05/2014

Job Title: Customer service representative

Company: Xceed

Job Title: An accountant

Company: Gezira Travel

From 1/7/2009 to 31/10/2009

From 1/7/2010 to 16/10/2010

From 1/9/2011 to 31/10/2011

COURSES:

-ICDL Certificate from Cairo University at 04/12/2011
(EDUEGYPT) AND LEVEL 5 (NET SKILL)
from MCC Academy

-English Level 4
-Preparation of accountants

-EDU Egypt Program:

- 1 English.
- 2 Computer.
- 3 Customer Service.
- 4 Business Process Outsource (BPO).

-Personal Data:

-Date of birth: 12 December 1990
-Nationality: Egyptian
-Place of Birth: Giza, Egypt
-Marital status : Married

Hobbies:

- Shopping.
- Travelling
-Solving attitude problem