

# Mary Nabil Yousef

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## **Objective:**

-Seeking for customer service and accounting Position.

## **Qualifications:**

- \*Able to work under pressure.
- \* Able to learn new tasks quickly.
- \*Good communication skills.
- \*Ability to identify problems and implement effective solutions

## **Education:**

- University:** Cairo University
- **Faculty:** Faculty of Commerce
- **Department:** Accountant Department
- **Grade:** Good
- **Graduation year:** 2011 / 2012

## **Skills:**

### **computer Skills:**

Excellent Knowledge of Professional on a variety of computer programs  
such as Windows 95, 98, XP and office package (Word ,Excel, Powerpoint).  
Very Good Knowledge of Internet & Networking

### **Language Skills:**

Good command of both written and spoken English.  
knowledge from High school education

Germany: Basic

**Soft Skills:**

- Analytical Skills
- Presentation Skills
- Communication Skills
- Creative

**Work Experience:****From 05/07/2020 till 01/02/2021****Job Title:** Customer Service Representative**Company:** Xceed**From 01/07/2018 till 01/03/2020****Job Title:** Customer Service representative**Company:** Service plus for travel**From 31/01/2017 till 17/03/2018****Job Title:** An accountant**Company:** Kamena**From 01/11/2012 till 30/05/2014****Job Title:** Customer service representative**Company:** Xceed**Job Title:** An accountant**Company:** Gezira Travel

From 1/7/2009 to 31/10/2009

From 1/7/2010 to 16/10/2010

From 1/9/2011 to 31/10/2011

## **COURSES:**

-ICDL Certificate from Cairo University at 04/12/2011  
(EDUEGYPT) AND LEVEL 5 (NET SKILL)  
from MCC Academy

-English Level 4  
-Preparation of accountants

-EDU Egypt Program:

- 1 English.
- 2 Computer.
- 3 Customer Service.
- 4 Business Process Outsource (BPO).

## **-Personal Data:**

-Date of birth: 12 December 1990  
-Nationality: Egyptian  
-Place of Birth: Giza, Egypt  
-Marital status : Married

## **Hobbies:**

- Shopping.  
- Travelling  
-Solving attitude problem