



ABDELRHMAN ASHRAF

 24/6/1997

 Abdelrrhmanelgbarty@gmail.com

 01273081363

 Alexandria, Egypt

EDUCATION

 **Fuculty of commerce, Alexandria**

Universty, Bachelor of commerce

Sep 2015 - June 2020

SKILLS

Computer:

Word, Excel

Language:

English, Arabic

INTERESTS

I like soccer, music..

WORK EXPERIENCE

 **Harsco metals Egypt-EZDK**, Scale Supervisor

2018 - 2020

Main responsibilities:

Maintains authorized stock levels and issues materials as required.

Fills requisitions from stock in the storage area.

 **Mohie Fine Art CO**, Data Entry and Store Keeper

2021 - NOW

Main responsibilities:

Responsible for receiving, loading/unloading and counting stock items.

Check incoming orders against items listed on requisitions, invoices, or other forms.

Pack/unpacks items to be stocked in stockrooms, warehouses, or storage yards; store items in an orderly and accessible manner.

Enter orders, stock information in the computerized inventory system, and perform general clerical duties.