



BENSEMICHA WIDED

EXPERIENCE

May 2021 - Current

Quality Correspondent Public works company EPTP | Alger , Alger

January 2021 - April 2023

Office Administration Manager Public works company EPTP | Alger, Alger

- Reviewed documents and obtained additional information to complete accurate paperwork and avoid delays.

January 2020 - January 2021

Customer Service CIC Algérie | Alger , Alger

EDUCATION AND TRAINING

January 2022

Master 2 | Human Resource Management
University Alger 3, Alger, Delly Brahim

June 2020

Bachelor Degree | Management
University Alger 3, Alger Delly Brahim

April 2019

Tourism Agent | Amadeus System
Tourisme Training Center , Alger

LANGUAGES

Arabic: First Language

English:

B2

Upper Intermediate

French:

B2

Upper Intermediate

📍 Alger, 16 16000

📞 0557 53 26 02

✉ bensemichawided@hotmail.com

SUMMARY

Dedicated employee known for punctuality, pursuing employment options where good customer service and positive attitude will make a difference.

Flexible hard worker ready to learn and contribute to team success.

SKILLS

- Lead Follow Up
- Team Collaboration
- Safety Procedures
- Content Management Systems
- Data Analytics
- Staff Collaboration
- Clear Communication
- Quality Inspections