# Aya Mohamed Elsaaid Ahmed

#### Contact

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### Languages

English \_ V-Good

## Skill Highlights

- Ability to work on a team
- Cooperate with others
- Self-initiative

- Capacity to manage personnel
- planning
- problem solving capability

### Experience

Telesales - 03/2017 to 01/2018 **Vodafone,** Maadi

Technical support – 02\2018 to 08\2018 **we**, Nasr city

HR recruiter \_ 10\2018 to 11\2019 **Bahye**, Mohandisin

HR Specialist \_ 12\2019 to 01\202 El kayan Group, Shubra Elkheima \_ maadi

#### Education

Bachelor of Commerce: **Business Administration** \_ 2016 **Higher Institute Of Business Administration and Secretarial** 

# Professional courses

**Human resources** \_ 2019 Bright bridge center

**Soft skills** \_ 2019 Bright bridge center

communication skills \_ 2018 knowledge academy

ICDL \_ 2017 Cairo University

**CCNA** \_ 2017 knowledge academy

Web design skills \_ 2015 Cairo University

**Techniques of preparing and printing folders** \_ 2015 Cairo University