



SAJA AMRO

Human Resource Management



Jordanian



Jordan, Amman



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28-05-2001



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female

A highly organized and hard-working individual looking for a challenging role in a reputable organization to utilize my technical, and management skills for the growth of the organization as well as to enhance my knowledge about new and emerging trends in the HR



## EDUCATION

2021 → 2023

Luminus Technical University College

Human Resource Management



## PERSONAL SKILLS

- ✓ Networking, negotiating, and problem-solving skills
- ✓ Able to work on my initiative or as part of a team
- ✓ Excellent conceptual and analytical skills
- ✓ Managing tasks and problem-solving skills
- ✓ Detail oriented, strong organization and a high degree of accuracy
- ✓ Analysis and Decision-Making skills
- ✓ Able to multitask, prioritize, and manage time efficiently
- ✓ Flexible, and have the ability to cope with stressful situations



## SOFTWARESKILLS

Microsoft Power Point ■■■■■■

Microsoft Word ■■■■■■

Microsoft excel ■■■■■■



## LANGUAGES

English ●●●●○○

Arabic ●●●●●●



## TRAINING COURSES

- ICDL Course 2019