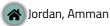


## SAJA AMRO

Human Resource Management

Jordanian











**ූ** female

A highly organized and hard-working individual looking for a challenging role in a reputable organization to utilize my technical, and management skills for the growth of the organization as well as to enhance my knowledge about new and emerging trends in the HR



2021 > 2023

Luminus Technical University College

Human Resource Management

## PERSONAL SKILLS

- ✓ Networking, negotiating, and problem-solving skills
- ✓ Able to work on my initiative or as part of a team
- Excellent conceptual and analytical skills
- ✓ Managing tasks and problem-solving skills
- ✓ Detail oriented, strong organization and a high degree of accuracy
- ✓ Analysis and Decision-Making skills
- ✓ Able to multitask, prioritize, and manage time efficiently
- ✓ Flexible, and have the ability to cope with stressful situations

## SOFTWARESKILLS

Microsoft Power Point

Microsoft Word

Microsoft excel



English

Arabic

## TRAINING COURSES

• ICDL Course 2019