



Mohamed Adel Hassan Mohamed

Al Buraimi, Sultanate of Oman | Egyptian

Phone: +968 9732 7319 | Email: aldakash9999@gmail.com

Professional Summary

Dedicated and versatile professional with experience in sales, purchasing, education, and hospitality. Proven ability to manage operations, lead teams, and deliver exceptional customer service. Adept at problem-solving, planning, and working collaboratively in dynamic environments. Seeking a position where I can contribute my skills and grow professionally.

Work Experience

Hotel Manager

Al Jawhara Hotel, Al Buraimi, Oman

- Managed daily hotel operations and staff.
- Ensured high standards of guest satisfaction.
- Oversaw bookings, budgets, and facility maintenance.

Receptionist

Al Jawhara Hotel, Al Buraimi, Oman

- Welcomed guests and handled check-ins/outs.
- Provided excellent front desk customer service.
- Managed reservation systems.

Sales & Purchasing Associate

Company in the Kingdom of Saudi Arabia (2012 - 2013)

- Handled sales transactions and managed supplier relations.
- Maintained inventory records and processed orders.



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- Assisted in procurement planning and vendor selection.

Teacher

Egypt Ministry of Education, Egypt

- Delivered lessons for primary education levels.
- Prepared instructional materials and assessed student performance.
- Fostered an engaging and supportive learning environment.

Education

Bachelor's Degree in Arts and Education - Basic Education Division

Zagazig University, Egypt

Graduated: 2009 | Grade: Good

Skills

- Proficient in Microsoft Word & Excel
- Problem Solving
- Work Organization
- Responsibility and Accountability
- Strategic Planning
- Team Collaboration
- Time Management

Languages

- Arabic: Native
- English: Good



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References

Available upon request.