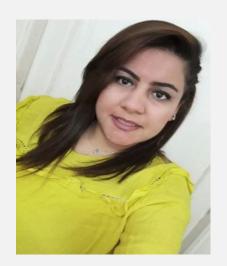
# Rana Mohamed Edris



### **Contact**

#### **Address:**

3 BN Saada st, Bakos- Alexandria

#### Phone:

01282416220-01022915760

#### **Email:**

ranamohamed31995@yahoo.com

# Languages

Arabic: Mother tongue

English: good

### **Summary**

With experience in sales, receptionist and customer relationship management background, I am seeking for an opportunity to apply and develop my skills and abilities.

### **Personal Skills**

- Communication skills
- Presentation skills
- Negotiation skills
- Hard Worker
- Time management
- Dynamic

# **Work Experience**

- ANGLES Travel company
  - Sales "time share system" "2017"
  - Receptionist "2018"
- ANDALUSIA hospital
  - Receptionist "2018 -2019"
- New horizon company
  - Sales and receptionist "2020"
- Al-Fouli Mosque Association Nursery
  - Nursery director "2020-2021"

#### **Education**

Graduated from the Alexandria College of Technology,

**Industrial Technical Institute**, Civil Engineering Department, specializing in building and constructing

Year: 2016-2017

# **Courses & Trainings**

- English Course at British Academy
- Human Development Course at Ministry of Youth and Sports