

Rana Mohamed Edris



Contact

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Languages

- Arabic: Mother tongue
- English: good

Summary

With experience in sales, receptionist and customer relationship management background, I am seeking for an opportunity to apply and develop my skills and abilities.

Personal Skills

- Communication skills
- Presentation skills
- Negotiation skills
- Hard Worker
- Time management
- Dynamic

Work Experience

- **ANGLES Travel company**
 - Sales "time share system" "2017"
 - Receptionist "2018"
- **ANDALUSIA hospital**
 - Receptionist "2018 -2019"
- **New horizon company**
 - Sales and receptionist "2020"
- **Al-Fouli Mosque Association Nursery**
 - Nursery director "2020-2021"

Education

Graduated from the Alexandria College of Technology,
Industrial Technical Institute, Civil Engineering Department,
specializing in building and constructing
Year: 2016-2017

Courses & Trainings

- English Course at **British Academy**
- Human Development Course at **Ministry of Youth and Sports**