

## Personal Information

**Name and Surname:** Fatma El Zahraa Hassan Abdo Hassan

**Address:** El Agoza – Giza – Egypt.  
11211

**Date of Birth:** 1990

**Phone number:** 01223844030

**E-mail:** fh435825@gmail.com

**Profile** *including maintaining the safety of passengers , customer service , dealing with difficult situations and finding quick solutions to them*



## Education

**Bachelor of, commerce October University**  
: administration of business Graduation year: 2011.

## Experience

rose line company  
Data entry and sales

*mass hospital for beauty*  
Receptionist

**Ipsos company**  
**Call Center**

andalos company for Development state  
Receptionist

Iacop beauty center  
Receptionist

## Skills

- ✓ *Good communication - written and oral skills*
- ✓ *Excellent conceptual and analytical skills*
- ✓ *Effective interpersonal skills*

## Personality

Communicative	Punctuality
Creativity	Organized

## Languages

Language	Percentage
Arabic	100%
English	100%

## Software skills

Word	■	■	■	■	■	■
Microsoft Excel	■	■	■	■	■	■