

Mohamed Ahmed Salman

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OBJECTIVE

To perform at my level best in a challenging and active environment, where I can prove myself with my 7 years gulf experience as a dynamic part of that environment. My goal is a long-term association with a strong and growing organization, which appreciates knowledge, dedication and hard work.

EXPERIENCE: Current Employment

Sales&Stores Management:

Golden Heart Food Stuff & Catering Co.LLC (UAE)(Oct 2014 To Oct 2019

Worked as a sales executive

My major work responsibility is to manage the Sales of fruits & vegetables also further Manage the supply of Fruits & Vegetables retail in all over UAE cooperative stores in Alain, 5* Hotels, Alain & Abu Dhabi Palace& Catering Companies&UAE Defense (ARMY).we have also vegetables sections in almost 10 Alain cooperatives stores in Alain and 5 vegetable sections in Megamart chain (Abu Dhabi coops), so I am also manage to supply fruits & vegetables on all above mention vegetables fruits section in super markets.

I also do Visit Market Twice in a week for marketing & trying to get new customers and also follow up for existing customers.

Working as a Warehouse In charg

I also know very well about Warehouse/Store Operations We have company 3 big chilled Stores

in Alain so currently I control Inventory of chilled Stores/Warehouse for Fruits &Vegetables, i

control & manage 30 workers in Store an also make them all duties schedule & drivers plan for

delivery to customers, I also maintain all Stores related documentations and daily stock checking.

My daily wok routine on Accounting Software is given below.

Enter Purchasing Requisition

Verify& signed LPO's, & Delivery Vouchers.

Approved&Signed Party Invoices.

Previous Employment:

Talent Gate Private School. Oman (2011 TO 2013)

Worked as " Payroll & accounts receivable "

Preparing monthly/accounts for the payments for students.

Making Invoices.

- To create Monthly& yearly SOA & P/L Reports.
- Preparing monthly salary for the employees.
- To handle calls & emails from the customers.
- To ensure a long-term sustainable relationship with customers.

Get a Bachelor Social Sciences

I have Expireance in some Schools in this area

As a social worker

- Experience 3 Years in private School(AL-Dhaid).
- I also Work Secretary Of the Board Of Directors Of the Delta Misr Company for Agricultural Investment and Animal Production.
- El Diab Company for Development, Agricultural Investment, Animal and Poultry Production and Land Reclamation.
- Moden farms Company for Land Reclamation from the Period (Jan 2020 To his Date)

ACADEMIC QUALIFICATION:

B.COM(BACHELOR SOCIAL SCIENCES)

Year: 2002 to 2006

Computer Skills:

Microsoft Office



Ms.Excel

Ms.Word

Internet & E-mail

English Typing

PERSONAL INFORMATION:

Date of Birth : 16/03/1983

Nationality: Egyptian

Email: <u>salmanmuhammad6789@gmail.com</u>

Visa Status : Employment Visa

LANGUAGES:

Mother language (ARABIC).

Excellent in English Both Spoken and Written.

URDU Well speak.

REFERNCE:

Reference will be furnished on demand.