



## CV

# Ibrahim Atef Abd El-Fatah Ismael

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### PERSONAL INFORMATION

<b>Full Name:</b>	Ibrahim Atef Abd El-Fatah Ismael	<b>Date of Birth:</b>	01/01/1991.
<b>Religion:</b>	Muslim	<b>Military service:</b>	Done.
<b>Marital status:</b>	Married	<b>Nationality:</b>	Egyptian

### OBJECTIVE

- Experienced accountant with over 6 years of experience in reconciliation, financial analysis and skilled in financial software and excel.
- Willing to do work in highly competitive environment and have high dedication for challenging jobs, highly motivated to build bright career through personal

### EDUCATION

Bachelor of Commerce, English Section, Accounting Department, Kafrelsheikh University, 2014.

### EXPERIENCE

- EL Hegaz industrial Company for Plastic, Pipes and its products:** (Mar 2022 – Oct 2024)
  - Reconciled bank accounts and general ledger accounts on monthly basis.
  - Managing customers and suppliers accounts.
  - Reviewed and monitored billing activities to ensure accuracy and timeliness.
  - Preparing employee's Salaries, Financial reports and cash flows.
- GAB holding group** (Jun 2019 – Feb 2022)
  - Managed full cycle, accounting processes for a portfolio of clients accuracy and timeliness of financial reporting.
  - Assisted in the preparation of financial statements.
  - Preparing financial reports and cash flows.
  - Preparing received from suppliers and contractors.
- El Shorok Company for Contracting.** (Mars 2018 – Jan 2019)
- Wadi El Nile Company for contracting and Real – State (site accountant)** (Aug 2017 – Jan 2018)
  - The Company representative at work site.
  - Paying Workers, Wages and Following up on subcontractors and submit reports to the financial department.
- CGAA Consultant Group For Accounting and auditing** (Jan 2016 – Jun 2017)
  - Recording revenues and expenses.
  - Preparing Journal and financial statements
  - Examining financial statements for accuracy and conformance with laws.

### COURSES

- ICDL Course
- Commercial Excel .
- Advanced Excel.
- Professional Financial Accounting " PFA" diploma .

### SKILLS

#### Computer Skills:

- Proficiency in dealing with office programs.
- Proficiency in dealing with computer operating systems.
- Proficiency in dealing with the Internet and search engines.
- ERP accounting Software ( Mega Cash ).

#### Languages Skills:

- Arabic : Mother tongue
- English : Good.

### PERSONAL SKILLS

- The ability to work under various work pressures.
- Communication skills and the ability to persuade.
- Skills to deal with an integrated work team.
- High ability to adapt to the new work environment.