

Curriculum vitae

Personal Details:

Name : Fatma Mustafa Abdelwahab
Gender : Female
Age : 23
Place of Birth : Cairo
Address : Maadi – Cairo
Tel : 01155828607
Nationality : Egyptian



Education:

- Bachelor of law from Helwan University.

Experience:

- Worked at Lower office 4 years
- Worked as a sales 2 years
- Worked as a Secretary at Future company
- Worked as a Secretary at High Get company

Skills:

Language Skills :

- Arabic : Native
- English : Good

Computer Skills :

- Good computer skills (Widows Word – Excel – PowerPoint – Internet Browsing).

Personal skills :

- Work under pressure
- Take responsibility
- Working within a team
- Ability to exert effort and follow instructions