

Mohamed Medhat Folly

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Career Objective:

Motivated college graduate seeking to obtain a position at a reputable firm to utilize my education, skills, and experience.

EXPERIENCE

Owner and Sales Agent

Jan 2020 - Present

The WKND - Clothes

- Offered each customer top-notch, personal service to boost sales and customer satisfaction.
- Assisted call-in customers with questions and orders.
- Increased sales and customer satisfaction through personalized servicing.
- Increased sales revenue by consistently meeting and exceeding sales targets.
- Handling sales and pre-sales coordination.
- Project documentation.
- Generate reports, Typing, preparing and collating reports.

Contracting Agent

Oct 2021 – Dec 2023

Elmohandes Farm

- Completing contracts with companies responsible for developing agricultural lands.
- Completing contracts with companies that manufacture medicines from agricultural extracts.
- Increasing the rate of contracts with direct customers and consumer.

Operation Manager Assistant

Oct 2018 – Jul 2021

Smart Village Assiut

- Responsible for ensuring the regular progress of work with regard to all concerned employees.
- responsible for organizing work among them and ensuring that all transactions involving external parties or contracts proceed in an organized manner and ensuring that all deals are completed.

EDUCATION

Postgraduate Researcher: Public Law

09 – 2024 Faculty of law English Section – Assiut, Egypt

Postgraduate Researcher: Private Law

09 – 2023 Faculty of law English Section – Assiut, Egypt

Bachelor of law – LLB: Law

09 – 2022 Faculty of law English Section – Assiut, Egypt

SKILLS

Expert in: Sales and Contract Management, Sales Presentation, Customer Relationship Building, Client analysis, Customer Services, Effective Communication both (Verbal and written), Teamwork, Leadership, Time management, Conflict resolution, Problem solving and Objection handling.