

# **THERESA SAMIR HALIM**

**Call:** 01273633125

**EMAIL:** [Theresasamir903@gmail.com](mailto:Theresasamir903@gmail.com)

**Address :** 74 Ahmed Mustafa ST , Shobra ,  
Cairo



**Data of Birth :** Sep. 2 .1991

## **EDUCATION BACKGROUND**

- FAUCLTY OF ARTS AIN SHAMS UNI

## **LANGUAGES:**

- **Arabic :** Mother tongue
- **English :** Good

## **COMPUTER SKILLS:**

**Microsoft office :** Very good

## **WORK EXPERIENCE:**

**Factory Manager At C&C**

**Data entry & Secretary At Sobhy Grase**

**Sales & Markting Manager At ARY Company**

**Customs Clearance & Secretary At Damco Egypt**

## **PERSONAL SKILLS:**

- Problem solve
- Fast learning and work accuracy
- Hard worker
- work under pressure
- communication skills and work as a member of a team
- leadership skills
- Project management
- Strong decision
- Creative design

## **HOBBIES:**

- Reeding
- listening to music
- social media

## **REFERENCES:**

Available upon request

*I'm looking forward to gain a good experience under your company's guidance.*