# Abou Elleil Halmy Moustafa Abou Elleil

# **Contact Information**

Address :Mahmoud abd elal st' – Omrania – Giza

**Mobile Number** : 01114694477

**Email** : lel.lelcom@yahoo.com

## **Personal Information**

Date of Birth: 1-8-1991 Place of Birth: Egypt.
Nationality: Egyptian Marital Status: single

Military status: completed

# **EDUCATION**

Bachelor of Commerce, "Assiut university"

• Department: Economics and project management

Year: 2015

# **Previous Work Experience**

Training course in "financial services, financial markets and the stock exchange"

From Assiut University grade: Good

Training course in "Means of Combating Smuggling and Money Laundering"

From Assiut University grade: Excellent

Training course on "Import and Intellectual Property Rights"

From Assiut University grade: Excellent

- Work for Tecno "Mobile" as "assistant storekeeper" for two months
- The accounting office of "Ehab George Boutros", Downtown

General Accountant Downtown

#### **Personal Skills**

- Excellent negotiation, interpersonal and communication skills
- Presentable, self-motivated and work oriented
- Ability to handle multiple tasks
- Self disciplined
- Ability to display a capacity for problem solving
- Capability to work under high pressure
- Results and customer focused
- · Ability to work with cross functional teams with the ability to achieve results

## **Computer Skills**

• Proficient use of the Microsoft Office Suite such as Windows , Word, Excel and PowerPoint

Wide knowledge of internet searching and browsing

## Languages

- Fluent Arabic (Mother tongue)
- English: Good

### **Hobbies**

Reading, writing

## Reference

